



Higher Education Commission
National Computing Education Accreditation Council
(NCEAC)



Zero/Interim Visit Form
Program Name (Batch Name)

Name of Institute: **Institute Name, City**
Type of Institute:
Degree Awarding Institution:

Institute Information (Institute Name)

Institute Address:
City: Province:
Contact No. : Email:
Website: DOE: Fax:

Contact Information

Chief Administrator Officer

Name:
Designation: Email:
Contact No. : Fax:

Dean or Equivalent

Name:
Designation: Email:
Contact No. : Fax:

University Registrar or Equivalent

Name:
Designation: Email:
Contact No. : Fax:

Head of Department (Respective Department)

Name: Contact No. :
Email: Fax:

NCEAC Liaison

Name:
Designation: Email:
Contact No. : Mobile No. :

Program Information Form

Institute Name, City
Program Name (Batch Name)

Details of BS Program under Evaluation

- 1. Admission eligibility policy**
(Provide admission eligibility policy regarding program under evaluation)
- 2. Admission Criteria**
(Minimum 50% Marks and Mathematics in intermediate is required according to HEC)
- 3. Policy: How the objectives of the program will be achieved?**
(Please write clear answer.)
- 4. Policy: How frequently will the program review and revise?**
(What is the Process/Procedure?)
- 5. Please provide a summary of the problem solving skills which will be developed by the Program**
(Please write clear answer.)
- 6. Please provide a summary of the technologies which will be exposed to students**
(Please write clear answer.)
- 7. Policy: Please list down the assessment standards of the institute**
(Please write clear answer.)
- 8. How far the program will correlate with existing industrial trends?**
(Give Details)
- 9. Which emerging technologies will you train your students in?**
(Please write clear answer.)
- 10. Program Goals**
(What are the goals of program under evaluation?)

Infrastructure Information Form

Institute Name, City
Program Name (Batch)

Lecture Rooms

- 1. Total Number of Dedicated Lecture Rooms**
(For the Program under Evaluation)
- 2. Total Number of Shared Lecture Rooms**
(For the Program under Evaluation)
- 3. Average Size of each lecture room**
(In Square Feet)
- 4. Instructional Facilities provided in lecture rooms**
(Provide Details)
- 5. Other facilities**
(For Example: Heating System, ACS etc.)

Computing Labs

- 1. Total Number of Computing Labs**
(For the Program under Evaluation)
- 2. Average Number of Computers per Lab**
(For the Program under Evaluation)
- 3. Average Lifetime of PC in computer labs**
(No of Years)
- 4. Lab contact hours per credit hour per week**
(Please write clear answer.)
- 5. Nature & level of Networking**
(Provide Details)
- 6. Specialized lab facilities & Hours of their availability**
(Provide Details)
- 7. Is there Logic Design Lab for CS students**
(Please write clear answer.)
- 8. Is there any exclusive Final Year Lab for CS students**
(Please write clear answer.)

Library

- 1. Total Number of books in Library**
(Please write clear answer.)

- 2. Total Number of Unique titles in Library**
(Please write clear answer.)

- 3. Is connected to HEC digital Library**
(Please write clear answer.)

- 4. Is there any library management system**
(Please write clear answer.)

- 5. Is there access to IEEE/ACM Journals/Proceedings in library**
(Please write clear answer.)