

**National Computing Education Accreditation Council**  
**Minutes of the 24<sup>th</sup> Meeting**

The 24<sup>th</sup> meeting of NCEAC (National Computing Education Accreditation Council) was held on Thursday, 8<sup>th</sup> September 2016 in Mural Hall, HEC, H-9, Islamabad

The following attended:

1. Dr Mohammad Ayub Alvi, Chairperson, NCEAC
2. Dr Muhammad Ali Maud, Professor (CS & E Department), UET, Lahore
3. Dr M Abid Khan, Dept. of CS, University of Peshawar
4. Dr S M Aqil Burney, Sr. Prof., College of CS & IS, IoBM, Karachi
5. Dr Faisal Ahmad Khan Kakar, Dean, Faculty of Sciences, BUITEMS, Quetta
6. Dr Arshad Ali Shahid, Director, FAST-NU, Islamabad
7. Dr Zartash Afzal Uzmi, Assoc. Prof., LUMS, Lahore
8. Dr Farhana Jabeen, Asst. Prof., CIIT, Islamabad
9. Dr Rafiq Baloch, DG, QAA, HEC
10. Mr Tahir Mushtaq, Member HRD, MOST, Islamabad
11. Mr Athar Hussain Baloch, Dy. Dir., IST Dept., Govt. of Sindh, Karachi
12. Syed Ali Abbas Hasani, Director Operations, PSEB, Islamabad
13. Mr Aslam Lashari, Director, National IT Board, Islamabad

The following could not attend:

1. Dr S Mansoor Sarwar, Principal PUCIT, Lahore
2. Dr S M Zia Uddin, Streaming Networks, Islamabad
3. Secretary Ministry of IT & Telecom, Islamabad
4. Secretary IT Dept, Govt. of Balochistan, Quetta
5. Chairman, Punjab IT Board, Lahore
6. President PASHA, Karachi
7. Director General, IT Board, AJK
8. Director, IT Dept, Govt. of KPK, Peshawar

The meeting started with recitation of verses from Holy Koran by Dr Muhammad Ali Maud.

Dr Mohammad Ayub Alvi, Chairperson NCEAC welcomed and thanked the members for attending the meeting.

**Agenda Item no. 1 Approval of Minutes of the 23<sup>rd</sup> Meeting**

There was no observation and minutes of the 23<sup>rd</sup> Meeting of NCEAC were approved.

## Agenda Item no. 2 Implementation status of the decision of the 23<sup>rd</sup> Meeting of NCEAC

Implementation status of the decisions of the 23<sup>rd</sup> meeting of NCEAC was discussed and the following observations/decisions were made:

Agenda Item	Decision in 23 <sup>rd</sup> meeting	Observation/ Decision in 24 <sup>th</sup> meeting
6. Registration of IT Professionals	It was decided to re-constitute the committee with the following members: 1. Dr Arshad Ali Shahid 2. Dr Mansoor Sarwar 3. Dr M. Ayub Alvi	Committee meeting should be conducted before next Council meeting.
7. Software to manage Accreditation and Evaluation of Programs	Members agreed that software should be developed in-house for managing accreditation and evaluation of computing programs. It should be generic so that it could also be useful for other Councils. This may be started by hiring one computing professional, who can prepare software requirements and also take care of the website of NCEAC.	Members agreed to publish Job ad on online job sites. Council also formed a committee of two members to short list and hires the IT professional. The committee consists of the following two Council members: 1. Dr Arshad Ali Shahid 2. Dr Farhana Jabeen
10. Approval of new Program Evaluators	The following committee was constituted to approve additional Program Evaluators: 1. Dr. M. Ayub Alvi, Chairperson, NCEAC 2. Dr. Arshad Ali Shahid, FAST-NU, Islamabad 3. Dr. Naveed Ikram, RIU, Islamabad	Committee meeting should be conducted before next Council meeting to add new program evaluators in NCEAC program evaluator's pool. It was decided that faculty members belonging to accredited institutes should be preferred as program evaluators.

### Agenda Item no. 3 Accreditation/Re-accreditation

A report on the nineteen (19) recently evaluated programs was presented along with the recommendations of the 19<sup>th</sup> meeting of ASC (Accreditation and Standards Committee), which was held earlier on the same day. The recommendations of the ASC were approved:

List of these programs is given below:

Program(s)	Name of University	Category	Council's Decision
1. BS (Computer Science)	BUIITEMS, Quetta	W	Approved AIC* recommendations
2. BS (Info. Technology)	BUIITEMS, Quetta	W	Approved AIC recommendations
3. BS (Computer Science)	IBA, Karachi	W	Approved AIC recommendations
4. BS (Computer Science)	NUCES-FAST, Islamabad campus	W	Approved AIC recommendations
5. BS (Computer Science)	Bahria University, Islamabad Campus	X	Changed AIC recommendations because of infrastructure problems
6. BS (Computer Science)	Capital University of Sci. Tech., Islamabad	X	Changed AIC recommendations because of infrastructure problems
7. BS (Software Engineering)	COMSATS, Abbottabad Campus	X	Approved AIC recommendations
8. BS (Software Engineering)	COMSATS, Islamabad Campus	X	Changed AIC recommendations because of some "partially satisfactory" remarks
9. BS (Software Engineering)	COMSATS, Lahore Campus	X	Changed AIC recommendations because of infrastructure problems
10. BS (Computer Science)	Sarhad University of S & T, Peshawar	X	Approved AIC recommendations
11. BS (Software Engineering)	Sarhad University of S & T, Peshawar	X	Approved AIC recommendations
12. BS (Computer Science)	SZABIST, Karachi Campus	X	Approved AIC recommendations
13. BS (Computer Science)	University of Haripur, Haripur	X	Approved AIC recommendations
14. BS (Computer Science)	University of Management & Tech, Lahore	X	Approved AIC recommendations
15. BS (Software Engineering)	University of Management & Tech, Lahore	X	Approved AIC recommendations
16. BS (Info. Technology)	University of Management & Tech, Lahore	X	Approved AIC recommendations
17. BS (Computer Science)	Madresa Tul Banat College, Sadiqabad	Y	Approved AIC recommendations
18. BS (Software Engineering)	University of Poonch, Rawalakot	Y	Approved AIC recommendations

On the recommendation of the evaluation team, it was decided to issue a No Objection Certificate (NOC) to NAMAL College, Mianwali to start BS (CS) program in affiliation with UET, Lahore.

\* Accreditation Inspection Committee

#### **Agenda Item no. 4 Approval of Financial Statement for the Financial Year 2014-15 (October 2014 to September 2015)**

Audited financial statements for the financial year 2014-15 (October 1<sup>st</sup>, 2014 to September 30<sup>th</sup>, 2015) by HLB Ijaz Tabussum & Co were approved.

#### **Agenda Item no. 5 Opening of new Bank Account**

After shifting of NCEAC office from Lalazar, Rawalpindi to H-9, Islamabad, it was not feasible to maintain bank accounts with branches located near Lalazar, Rawalpindi.

Hence opening of a new bank Account for NCEAC in Habib Bank Limited, H-9, Islamabad was approved. The following bank accounts were approved for closure:

1. Askari Bank, Shifa Eye Hospital Branch, Rawalpindi (1811480000077)
2. Muslim Commercial Bank, Golra Mor Branch, Rawalpindi (0508466031001365)
3. The Bank of Punjab, Bank Road Saddar Branch, Rawalpindi (0010940001)
4. The Bank of Punjab, Gul-e-Akra Branch, Rawalpindi (CD-121198-000-2)

#### **Agenda Item no. 6 Correction of academic years**

The Chairperson informed that in the 23<sup>rd</sup> NCEAC Meeting, the accredited batches of the following three institutions (against the category awarded) were incorrectly stated in the minutes.

Name of Institute	Program	Date of Inspection	Category awarded	Incorrectly Accredited Batches	Correctly Accredited Batches
1. University of AJ&K	BS CS BS-SE	22-01-2016	X	2012-2016 2013-2017	<b>2011-2015</b> <b>2012-2016</b>
2. SBB Women University, Peshawar	BS Bioinformatics	02-10-2015	X	2012-2016 2013-2017	<b>2011-2015</b> <b>2012-2016</b>
3. SZABIST, Hyderabad	BS CS	16-04-2016	Y	2012-2016	<b>2011-2015</b>

The correction was approved by the Council and permission was given to issue a revised letter with correct information about the accredited batches:

#### **Agenda Item no. 7 Honorarium of Program Evaluators**

The Council approved to raise the amount of honorarium paid to program evaluators from Rs 5,000 to Rs 10,000 per accreditation visit.

#### **Agenda Item no. 8 Hiring of Software Developer**

Members approved announcement of vacancies in online job sites. Council also formed a two member committee to short list, interview and recommend staff to be employed for undertaking developing software and maintenance of website of NCEAC.

Following are members of this committee:

1. Dr Arshad Ali Shahid
2. Dr Farhana Jabeen

### **Agenda Item no. 9 Issuance of NOC & Zero Visit of New programs**

The Council agreed to issue No Objection Certificates (NOC) to launch new computing programs, but only after conducting a **ZERO VISIT** of the institute. Only one Senior Program Evaluator should go for Zero visit. Whereas fee for an accreditation visit is Rs 150,000, the **fee for Zero visit was approved to be Rs. 75,000.**

Council decided to also introduce **INTERIM VISIT** for those batches, which are yet to be accredited. The interim visit will be conducted during the third year of the program. Only one senior Program Evaluator should go for an Interim visit. The fee for an Interim visit was approved to be Rs 100,000.

It was also decided that the existing evaluation Performa will be used till new Zero and Interim visit Performa are approved.

### **Agenda Item no. 10 Distance Education Programs**

The Chairperson informed the council that HEC is considering to develop a mechanism to accredit distant education degree programs offered by AIOU, Virtual University and COMSATS.

### **Agenda Item no. 11 3<sup>rd</sup> Program Evaluators Workshop**

Members agreed to organize a workshop for Program Evaluators, to be conducted by a foreign resource person in the current year (2016-17).

### **Agenda Item no. 12 Service Structure of NCEAC Secretariat**

The two-member committee formed to select candidates for appointment (agenda item no.8) shall also give its recommendation to the Council on this matter.

### **Agenda Item no. 13 Any new matter with the permission of Chair**

- a. There was a consensus that NCEAC Council meetings should preferably be held either on Thursday or Friday. These days are convenient for most of the members to attend Council meetings.
- b. It was also decided that, in future, comments will be added in the category letters to inform the institute about the deficiencies.
- c. It was decided that, if institute desires to accredit one of their passed out batch, they should apply separately for this.
- d. It was decided that, NCEAC will organize an international conference. In this regard Dr Jamil Ahmad Vice Chancellor Abasyn University is to be requested to execute and further process the conference proposal.
- e. On the recommendation of HEC, it was decided that NCEAC will not send its accreditation team to an affiliated institute, until the same program of the affiliating university has been accredited by NCEAC.

- f. Appeal case of Beaconhouse National University, Lahore against the accreditation of its BS (Software Engineering) degree program was discussed in detail. The Council agreed to uphold its previous decision (concerning the respective category granted).